

Ministers and the Clergy

| <i>Parsonage Allowance</i> | | <i>Auto Travel (In miles)</i> | |
|--|--|--------------------------------------|--|
| Allowance Received | | Educational | |
| Insurance - Home | | Funerals | |
| Interest - Home | | Infirm - Hospital Visits | |
| Rent - Home | | Outings - Congregation | |
| Repairs - Home | | Parishioner Meetings | |
| Taxes - Home | | Visitation | |
| Utilities - Home | | Weddings | |
| Other _____ | | Tolls (\$) | |
| | | Parking (\$) | |
| | | Other: _____ | |
| | | | |
| <i>Supplies & Expenses</i> | | <i>Travel - Out of Town</i> | |
| Books - Music & Theology | | Airfare | |
| Business Cards | | Bus, Subway, & Taxi | |
| Clerical Service | | Car Rental | |
| Computer | | Bridge & Highway Tolls | |
| Data Services | | Parking | |
| Entertainment (enter 100% of expenses) | | Lodging (do not combine with meals) | |
| GPS/Navigation - Map Book | | Meals (do not combine with lodging) | |
| Insurance - Business | | Communications & Wi-Fi Access | |
| Legal & Professional Services | | Laundry | |
| On-Line Services | | Porter, Bell Captain | |
| Photocopy & Greeting Cards | | Other: _____ | |
| Postage | | | |
| Software - Appointment/Calendar | | <i>Continuing Education</i> | |
| Software - Genealogy | | Course Fees | |
| Software - Office | | Course Registration | |
| Vestments | | Materials & Supplies | |
| Vestments - Repair | | Photocopy Expense | |
| Other: _____ | | Reference Material | |
| Other: _____ | | Seminar Fees | |
| <i>Communication Expenses</i> | | Textbooks | |
| Cellular and Data Services | | Other: _____ | |
| Land Line | | | |
| On Line Communications | | <i>Equipment Purchases</i> | |
| Skype & Internet Phone Services | | Cellular & Smart Phones | |
| Other: _____ | | Computer & Laptops | |
| | | Fax, Copiers and Printers | |
| <i>Miscellaneous Expenses</i> | | Tablets & E-Readers | |
| Business & Professional Associations | | Telephone | |
| Professional Subscriptions | | Other: _____ | |
| Other: _____ | | | |