

# Ministers and the Clergy

<b>Parsonage Allowance</b>	<b>Auto Travel (In miles)</b>
Allowance Received	Educational
Insurance - Home	Funerals
Interest - Home	Infirm - Hospital Visits
Rent - Home	Outings - Congregation
Repairs - Home	Parishioner Meetings
Taxes - Home	Visitation
Utilities - Home	Weddings
Other _____	Tolls (\$)
	Parking (\$)
	Other: _____
<b>Supplies &amp; Expenses</b>	<b>Travel - Out of Town</b>
Books - Music & Theology	Airfare
Business Cards	Bus, Subway, & Taxi
Clerical Service	Car Rental
Computer	Bridge & Highway Tolls
Data Services	Parking
Entertainment (enter 100% of expenses)	Lodging (do not combine with meals)
GPS/Navigation - Map Book	Meals (do not combine with lodging)
Insurance - Business	Communications & Wi-Fi Access
Legal & Professional Services	Laundry
On-Line Services	Porter, Bell Captain
Photocopy & Greeting Cards	Other: _____
Postage	
Software - Appointment/Calendar	<b>Continuing Education</b>
Software - Genealogy	Course Fees
Software - Office	Course Registration
Vestments	Materials & Supplies
Vestments - Repair	Photocopy Expense
Other: _____	Reference Material
Other: _____	Seminar Fees
<b>Communication Expenses</b>	Textbooks
Cellular and Data Services	Other: _____
Land Line	<b>Equipment Purchases</b>
On Line Communications	Cellular & Smart Phones
Skype & Internet Phone Services	Computer & Laptops
Other: _____	Fax, Copiers and Printers
<b>Miscellaneous Expenses</b>	Tablets & E-Readers
Business & Professional Associations	Telephone
Professional Subscriptions	Other: _____
Other: _____	